



Sample letter for
Hospitality chapter

Lower Columbia Basin Audubon Society

A CHAPTER OF THE NATIONAL AUDUBON SOCIETY

Dear Eastern Washington Merchant;

The Lower Columbia Basin Audubon Society is the host for the Washington State Audubon Society's Fall Conference on October 15-17, 1993. The Conference will be at the Sleeping Lady Conference Center in Leavenworth, WA. Approximately 100 people attend this conference. As the host for the conference, we are responsible for refreshments for social hours on Friday and Saturday nights and several coffee breaks during the conference. The Theme of the Conference this fall is "Shrub Steppe Habitat Preservation". Since the Conference theme specifically addresses an Eastern Washington topic, the Lower Columbia Basin Audubon Society wants to continue the Eastern Washington theme. We want to offer some uniquely Eastern Washington food products such as examples of our fine wines and fruit and vegetable related products. The Lower Columbia Audubon Society is a non-profit organization with a limited budget. We rely on donations. We are asking for a donation of your product. At the Conference, we will supply a sign acknowledging your donation and the location of your business. If you would like, we gladly will distribute your business cards and brochures. We also will provide you with a letter acknowledging your donations for tax purposes.

This is our opportunity to provide the rest of the State's Audubon Society's with a taste of the exceptional products grown and produced in Eastern Washington that make us a unique and wonderful part of the State. Thank you for your support. If you would like more information on the activities of the Lower Columbia Basin Audubon Society, send your name to P.O. Box 1900, Richland, Wa. 99352, and we will send you a copy of our newsletter, the Curlew.

Lower Columbia Basin Audubon Society
Fall Conference Planning Committee

